**Summer Camp**

**Important Information**

**Location:**

Hartmann Learning Center is located at 1 ½ Hood Road, Derry, NH 03038. The learning center is located inside the Etz Hayim Synagogue. If you follow the stairs on the side of the building to the back, you will find our door.

**Camp Check In:**

We will begin check in at 9 a.m. Please bring your child in each morning and sign your child into camp with camp staff.

**Camp Check Out:**

Campers will finish their day and be ready for pick-up at 4 p.m. each day. Please bring a photo ID and sign your child out with camp staff. If you will be picking up your child early, please let the camp staff know in the morning during check in. Late charges will be assessed if you are late for check out.

**Absences:**

If your child will be absent, please call Jill Hartmann at 603-689-5196 or email jill@hartmannlearning.com.

**Food:**

Please bring a lunch each day. We do have coolers and a refrigerator, but we do not have any way to warm up any food.

**Forms:**

All forms must be completed and turned in by the due date in order for the camper to be able to participate in the camp.

**Medical Information:**

Please let us know if your child has any medical concerns. Please see the Medical Release Form for more information. Please let us know if there are any other concerns, such as learning challenges or any other concerns on the Medical Release Form.

If there is an injury, the staff will call the parent and/or emergency personnel if needed. If it is something that can wait until the check out, the parents will be notified at that point.

**Refund Policy:**

Due to the nature of the camps, refunds will only be given if the cancellation occurs prior to 2 weeks before the start of camp. Please contact Jill Hartmann (jill@hartmannlearning.com) if you need to cancel.

**Behavior:**

Campers are expected to behave appropriately while attending camp at Hartmann Learning Center. Campers will be expected to follow all the rules and regulations of the camp. If a camper demonstrates negative behavior that affects the other campers, the camper may be asked to leave the camp. In such cases, a refund will not be provided.

**What to Bring:**

All campers will need to bring a water bottle, bug spray, and sun screen. Campers should bring phones and/or tablets to camp, however, they are the responsibility of the camper. The staff will not be responsible for lost or damaged devices. There will be opportunities to take pictures, etc. during the camp. Playing on the device during inappropriate times will not be allowed.

**Contact Information:**

For information concerning this camp, please contact:

Jill Hartmann

jill@hartmannlearning.com

Cell: 603-689-5196